

TRANSPORTATION POLICY & COVID-19

Process for the transportation of a client to the CBAC by a driver who is not part of the clients self-isolation group

Transportation must be arranged in advance so that driver is informed and prepared for the process.

1. Driver

- The driver needs to be assessed as not being at increased risk, i.e. under 70 years of age and no health conditions that increase their risk of significant illness from COVID 19.
- Must have a current valid driving license
- The driver is provided with hand gel and a surgical mask to protect themselves from inadvertent contact. They must receive instructions on safe use of masks and have a safe way of disposing of masks (household rubbish acceptable)
- Should change mask every 4 hours or if the mask becomes damp or contaminated

2. Passenger

- Vehicle should only transport people who are from the same 'bubble' i.e. family or household at any given time. Collecting people from multiple addresses to share rides increases risk of transmission between households.
- Limit number of passengers to those with symptoms only, plus a support person or dependants (if no other arrangements can be made)
- NO passengers in the front of the vehicle
- Passengers and Support people are provided with surgical masks and must use hand gel before entering and after leaving the vehicle

3. Vehicle

- Must have a valid WOF, Insurance, working seat belts and appropriate child seats (if required)
- Vehicle must have seats and surfaces that can be wiped with detergent and water after the

person has completed the assessment and returned home. For plastic and leather seats, no further cover is needed. If the vehicle has cloth seats this may be achieved by the use of impermeable seat covers (i.e. plastic or similar material). Once the transport is completed seats, door handles and surfaces that passengers touched should be wiped down with a disinfectant wipe or detergent.

4. During transport

- Maintain a negative air flow through the vehicle
- Turn off fans and air con
- Seat passenger in rear of vehicle on left side of vehicle
- Drivers window down and passenger window down to create air flow from outside, past driver.
- Passenger and support person enters and exits vehicle on passenger's side.

The driver must keep a log of all people who are transported in the vehicle and ensure that surfaces are wiped thoroughly between cohorts being transported. Including seats and door handles

Resources required for drivers

- Gloves to clean down surfaces
- Masks
- Disinfectant wipes
- Hand gel
- Rubbish bags
- Sign for car "Approved transport shuttle"